

**Heritage Network Approved Meeting Minutes
August 16, 2010**

I. Call to Order/Roll Call/Minutes

President Joe Barreca called the meeting to order at 9:30 a.m. at old Loon Lake Schoolhouse.

Board members present: Joe Barreca, De Pelan, Kathy Berrigan, Bill Sebright, Jackie Franks, Grady Knight, Jo Nullet, Karen Meyer, Harold Ingram

Motion to approve July 19, 2010 meeting minutes as corrected made by Bill, seconded by De, passed.

II. Treasurer's Report

The treasurer sent a printed report showing cash flow from 7/20/10-8/13/10 and account balances as of 8/13/10. Cash flow report: No deposits were made, and the \$5.27 left over in the donation account was transferred to the general fund. Expenses were \$950 for Prestini advertising and the phone bill of \$17.95, resulting in a negative amount of \$967.95 for the period.

The bank accounts came to \$5,370.94. Prestini project income included \$1,319.73 in donations and \$1,000 grant money. Prestini expenses included \$950 for advertising in *the Columbia Monthly*, domain name \$16.25, postage \$41 and professional services \$2,262.48. The result was a negative balance of \$950. She noted that paperwork for a refund of the sales tax charged by g2video of \$235.31 has been submitted.

III. Open Issues

Prestini project: Reports are good from exhibits of Prestini's work at the various locations, with praise for the displays and for the work. The sign near the Colville exhibit on Main could have been placed better to catch the eye. Loon Lake reported good attendance, the only drawback being the need to remove the items for secure storage each night and bring them back each day. Most visitors to Loon Lake had actually known Prestini. Clayton and Colville reported that donations came in at their exhibits.

Member events: Remember the events calendar on-line. E-mail announcements to Grady or THN. There is a *visitsstevens.com* link.

THN mini-grant/Chewelah building: Papers are to be signed for the Chewelah cabin tomorrow and Grady is to videotape it. Put off grant business another month, neither Janet nor Susan being present. Paperwork must come first, then a specific project outlined.

Oral Histories: The oral history project is expanding to \$9,000 to include transcribing interviews, with Grady agreeing to do as many histories as the funds will cover. He has hired someone to help with transcriptions from the videos. It seems the Adobe voice recognition program is not as efficient and accurate as listening and typing. He would like to improve/prioritize the list of names of candidates to interview.

Archives: Discs of Grand Coulee archives are searchable after downloading onto some computers. Some items mentioned were the Marcus Bridge made of steel that was removed to reuse in buildings at Coulee Dam. The photo of KF marina buildings – the bunkhouse looks like the Book Nook in Kettle Falls by the library. Some discs are still available to members.

Preserve America: The hiring process has changed direction, one problem being with resumes. Rather than reviewing current applicants, they are instituting a search committee for other applicants. The library wants more control, but the commissioners should control the money. Does the library have the authority to change the grant? (The library Wiki is run by Scott Hirsch, not the library. It had to be taken off line because of cyber attacks.) Joe wants to see priorities clarified at the meeting tomorrow at the Courthouse. He will give us an update afterward.

The catalog system "Content DM" is not practical for storing 22,000 documents. There is an 18-month time line for scanning documents. Content DM adds steps to the process of searching databases. On the other hand, it has the advantage of merging with State archives. Four to six weeks of training is needed to learn to use DM. There are many alternatives to consider. Joe has made a chart comparing programs and noted the need to evaluate ways of accomplishing goals.

The coordinator should provide publicity to groups such as churches, communicate with Washington D.C. about grant changes, oversee written agreements with museums about the use of archives, and resolve technological issues.

Past Perfect info can be exported to other data base. Photos with text can be available on the Internet if it's on a data base. History Link is popular because others can add to wiki, but a monitor is needed for additions. There appears to be a fear that the project won't be doable in the allotted time, and therefore the grant money could be lost—especially with the complications with DM.

Opportunity: Spokane Preservation Assn. is offering an old house to anyone who will pay to move it.

Next regular THN meeting tentatively set at Clayton school house on September 20 at 9:30 a.m. – subject to change.

Recorded by secretary Kathy Berrigan