

**Heritage Network Approved Meeting Minutes
May 17, 2010**

I. Call to Order/Roll Call/Minutes

President Joe Barreca called the meeting to order at 9:30 a.m. at Loon Lake.

Board members present: Joe Barreca, De Pelan, Susan Dechant, Kathy Berrigan, Bill Sebright, Karen Meyer, Janet Thomas, Jackie Franks, Ted and Dianne Eppler, Judy Cornelius Network member present: Glendine Leonard

April 19, 2010 meeting minutes approved as corrected.

II. Treasurer's Report

Treasurer Susan brought a printed report showing cash flow from 4/17/10-5/15/10 and account balances as of 5/15/10. Income showed a decrease due to returning money donated for the Prestini book, but 8 membership payments came in. After the telephone bill of \$18.84, the balance was -\$291.84.

The bank account includes \$1,005.27 remaining designated for Prestini (after \$500 returned to LLHS) and \$6,209.88 general funds. With \$50.28 in the Key Online PayPal account, total bank accounts equal \$7,265.43. Non-profit papers have been filed. Discussion of 5013-C tax reminder.

III. Open Issues

Prestini: Their last meeting dealt with finances and publicity. A flyer and postcard are being printed with each exhibit host contributing a third of the cost (\$200 each). Two weights of paper will be used. Each group can buy its own glossy postcards to sell. A draft copy of the news release was distributed to members. Need to get flyers and larger posters out. Unless there is more advertising, that should be all of the expenses. There will be handouts at the exhibits. The group is asking for donations. Discussion of the return and re-designation of some of original Prestini book fund moneys.

In reviewing last month's minutes, we realized that the motion made by Glendine, a non-member of the board, would be disallowed. As a result, a motion was made by Joe, seconded by Jackie, that we will table a decision on the future of the Prestini project until after the August exhibits. Motion passed. The Prestini committee is to meet on Wednesday.

Preserve America: Joe announced the arrival of paperwork from Washington, D.C. with two copies of the grant agreement, certification, direct deposit form, etc. There may be some amendments. April 1, 2010 is listed as the beginning date, although we couldn't start before the paperwork arrived or the time wouldn't count, losing a month and a half to us. Volunteer time counts at \$20/hour for matching funds.

A consultant and Internet technician will be needed. Positions to hire will be posted on various sites. Committee list and applications to go to Stevens Co. Library, host of digital archive. Luanne A. might be considered as a consultant. NPS and USFS credentials differ. Once Washington, D.C. signs, the details of qualifications can be determined, which can get particular with background checks, etc. County may cover expenses until federal money comes in. Someone other than Joe may be coordinator (to handle procedures, software, etc.). Since it's a County project, the committee and commissioners will decide. It will take time to hire people.

Need to determine access and use of collected data. It will provide a research library and help tourists and support museums. Start keeping track of time (list names, date, time, projects worked on). Money goes to each organization which can distribute to individuals doing the work. \$30,000 total will be apportioned to

museums. April 30, 2012 is the ending date. Estimates 22,000 pages of data to be collected, including documents, images, artifacts and inventory, oral history, videos, tours to put in archives. Original list can be adjusted to expand for other artifacts, etc. Older, fragile items have priority. No definite time period restriction of items listed (such as before 1910). Documents are to be searchable.

Will there be a policy to cover authenticity of items? Flag items in question, but trying to decide on each item is beyond the scope of the grant. Note that history books seem to ignore Washington State history. Keep *potential* historical events in records. More recording is being done now with better technology.

IV. New Business

Heritage Map: Maps can be downloaded and copied. Spots on the map can be clicked on for more information. The printed map will look better than the sample. The goal is to shorten the text so that the map and text will all fit on a legal-size paper without additional pages. Discussion of what to do with members who haven't renewed their dues – list only those paid up? But then, Ft. Spokane may not have a budget for membership dues. June 15 is the deadline for corrections, additions. More info could be on the Internet that doesn't fit on the printed map.

THN mini-grant: After discussing how to help member museums, De made a motion to start a THN mini-grant program, using a committee to set up rules and produce forms with \$1,000 available that might be split, depending on needs of applicants. Dianne seconded, motion passed. Janet volunteered to be on the committee to come up with application guidelines. To start with, they must be paid members with at least one year's membership already, thus having paid for two years. They would need to detail how the money would be spent, produce an ending report and a press release to members with proof that the work was done. A grant could be made available through Dec. 31 of this year, and start with a new one to begin January 1. It could be sent as an attachment to THN members. Let Janet know about any glitches right away, and it can be sent out for applying, the written form to be returned to Joe. We can decide as a group in July on which member is to receive the first grant. The money can be available for operations or whatever we consider worthy needs. Deadlines need to be specified, as well as start and end dates.

NEWSTART: Grady went to a marketing meeting at Usk and took part in a video conference with this group seeking to draw tourists and other rec groups. They want to apply for grants. The question came up: Count NEWSTART work under THN's 5013C till they get started? Discussion raised question of providing an umbrella for a group with some of the same objectives (such as promoting tourism), but also different objectives from our own (such as preservation). Conclusion: we do not feel entirely comfortable providing an umbrella for a separate organization with a different mission. They need to go through the same process we did, use their own funds, and apply for their own grant money.

State happenings: SPA \$20 annual dues are due, as is WA Museum Association dues. De made a motion to renew both, Janet seconded, motion passed. WAMA is holding a conference June 16-18 at Gig Harbor, where museum is hold its grand opening. Registration is \$80. Discussion of Janet possibly attending; although meetings are useful, it did not seem to be a priority right now. She attended their meeting last year as a presenter.

Joe plans to attend the digital preservation workshop May 22 in Olympia (time can be counted toward grant). Bill made a motion to cover the \$20 registration fee and \$50 travel expense, seconded by Judy, passed.

Ritzville Museum Web link to *Museum USA.com* supposedly lists museums but there is next to nothing about ours there. Joe is to check before listing anything, considering there is a large vendor section that might mean being inundated with e-mail.

A new book on Booth Gardner's governorship is to come out on June 9, called *Booth Who?*

Colville's own Keller House is 100 years old, with a big celebration to mark the occasion on June 12 starting at 7 p.m.

History Dollar: De said that some women dropped in at Loon Lake who work at the Wallace museum. The big event this summer is the 1910 wildfire anniversary. One of the new books on the subject is called *The Big Burn* by Timothy Egan.

Next regular THN meeting is Monday, June 21 at 9:30 a.m. at the Kettle Falls Visitor Center.

Recorded by secretary Kathy Berrigan